

PRINCIPLES, GUIDELINES, ASSUMPTIONS

Comparability	Financial statements must be comparable period to period
Conservatism	Considers all risks strict rules
Consistency	Same accounting methods year to year
Constraints	Information has a cost/benefit and is material
Cost principle	Keep costs at purchase price or lower (lower of cost or market)
Economic entity	Maintain separate records for each entity
Full disclosure	Provides detailed information in addition to financial statements
Going concern	Assume business is going to and has capability to continue
Matching	Recognize cost the same time as benefit
Materiality	Significance to the overall financial picture
Monetary unit	Currency is used to record transactions and is assumed to be constant
Relevance	Financial reporting has predictive, feedback, and timeliness value
Reliability	Financial reporting is neutral, valid, and verifiable
Revenue recognition	Conditions of how an organization records revenue
Time period	Report financial activity in specific time periods

TEST VOCABULARY

Cost basis	Original cost of investment minus prior accumulated depreciation
Disposition	Sale, scrapping, or removal of an item, typically an asset
Gross Net	Gross = total number Net = gross number minus expenses
Goodwill	Purchase price less tangible value of physical assets purchased
Net asset value	Cost basis minus accumulated depreciation (prior total depreciation)
NSF	Non-sufficient funds, typically a returned check
Principal	The amount, typically of a loan
Unrealized gain loss	Investment that has increased decreased in value, but not yet sold
Unrealized calculation	Basis minus fair market value (FMV)

INTEREST FORMULAS

Monthly interest $P \times (r / 12)$
 Compound interest $A = P(1 + (r/n))^{nt}$

A = Amount, P = Principal, r = Rate
 n = compoundings per period, t = number of periods

BUSINESS TYPES

Sole Proprietorship One owner, no liability protection
 Partnership Two or more owners, no liability protection
 Limited Partnership Two or more owners, liability protection
 LLC Limited Liability Company Liability protection, flexible
 Corporation Liability protection, double taxation issues

BANK RECONCILIATION

Balance per bank
 + Deposits in transit
 - Outstanding checks
 +/- Errors, fees, returned items

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Jiyuan Zhang



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